1. Demographic File Sent to EBT Vendor

Header Record Layout

|  |  |  |
| --- | --- | --- |
| Data Element | Description | Valid Values |
| Record Type | X(02) | ‘HD’ |
| Transaction Type | X(08) | ‘MDCCUPDT’ |
| Date | 9(08) | Day the file was created. Format CCYYMMDD |
| Time | 9(08) | Time the file was created. Format HHMMSSSS |
| Control Number | 9(06) | Starts with a one. Increased by 1 every execution. Ensures we don’t process files out of order and we don’t process duplicate files. Numeric with leading zeros. |
| State ID | X(02) | ‘MD’ |
| Filler | X(188) | Spaces |
| Internal Use | X(20) | Maryland Internal use |
| Error Code | 9(04) | EBT Vendor Internal use |
| Response Code | X(04) | ‘0000’ |

Detail Record Layout

|  |  |  |  |
| --- | --- | --- | --- |
| Data Element | Description | HOH Client | Authorized Rep |
| Record Type | X(02) | ‘DT’ | ‘DT’ |
| Action Code | X(02) | 01 - Add  02 – Update | 01-Add  02 – Update |
| Client ID | 9(09) | Head of Household (HOH) IRN. Numeric with leading zeroes. | Head of Household IRN. Numeric with leading zeroes. |
| Primary/Alternate Indicator | 9(02) | ‘01’ | ‘02’ – ‘99’ |
| SSN | 9(09) | HOH SSN | Always ‘000000000’ |
| Telephone Number | X(10) | HOH Telephone Nbr | Authorized Rep Telephone Nbr |
| First Name | X(15) | HOH First Name | Authorized Rep First Name |
| Middle Initial | X(01) | HOH Middle I. | Authorized Rep Middle I. |
| Last Name | X(20) | HOH Last Name | Authorized Rep Last Name |
| Address 1 | X(30) | HOH Address 1 | Authorized Rep Address 1 |
| Address 2 | X(30) | HOH Address 2 | Authorized Rep Address 2 |
| City | X(22) | HOH City | Authorized Rep City |
| State | X(02) | HOH State | Authorized Rep State |
| Zipcode | 9(09) | HOH Zipcode | Authorized Rep Zipcode |
| DO Number | 9(03) | District Office that is responsible for the case. Numeric with leading zeroes. | District Office that is responsible for the case. Numeric with leading zeroes. |
| Date of Birth | 9(08) | HOH Date of Birth.  Format CCYYMMDD | Always ‘00000000’ |
| Foodstamp Access | X(01) | ‘Y’ = Has Access  ‘N’= Does not have Access  ‘I’ = Ignore | ‘Y’ = Has Access  ‘N’= Does not have Access  ‘I’ = Ignore |

|  |  |  |  |
| --- | --- | --- | --- |
| Data Element | Description | HOH Client | Authorized Rep |
| Cash Access | X(01) | ‘Y’ = Has Access  ‘N’ = Does not have Access  ‘I’ = Ignore | ‘Y’ = Has Access  ‘N’ = Does not have Access  ‘I’ = Ignore |
| Filler | X(46) | Spaces | Spaces |
| Error Code | 9(20) | Data Element “Internal Use” | Data Element “Internal Use” |
| Error Code | 9(04) | EBT Vendor Internal use | EBT Vendor Internal use |
| Response Code | X(04) | ‘0000’ | ‘0000’ |

Trailer Record Layout

|  |  |  |
| --- | --- | --- |
| Data Element | Description | Valid Values |
| Record Type | X(02) | ‘TR’ |
| Transaction Type | X(08) | Must match header |
| Date | 9(08) | Must match header |
| Time | 9(08) | Must match header |
| Control Number | 9(06) | Must match header |
| Total detail Records | 9(06) | Sum of all DT records |
| Filler | X(184) | Spaces |
| Internal Use | 9(20) | Maryland Internal Use |
| Error Code | 9(04) | EBT Vendor Internal Use |
| Response Code | X(04) | ‘0000’ |

1. Benefit Issuance Files Sent to EBT

Header Record Layout

|  |  |  |
| --- | --- | --- |
| Data Element | Description | Valid Values |
| Record Type | X(02) | ‘HD’ |
| Transaction Type | X(08) | ‘MDFSBEND’, ‘MDCSBEND’  ‘MDFSBENM’, ‘MDCSBENM’ |
| Date | 9(08) | Day the file was created. Format CCYYMMDD |
| Time | 9(08) | Time the file was created. Format HHMMSSSS |
| Control Number | 9(06) | Starts with a one. Increased by 1 every execution. Ensures we don’t process files out of order and we don’t process duplicate files. Numeric with leading zeroes. |
| State ID | X(02) | ‘MD’ |
| Profile Number | 9(09) | FS=240000001  CS-240000002 |
| Filler | X(39) | Spaces |
| Error Code | 9(04) | EBT Vendor Internal use |
| Response Code | X(04) | ‘0000’ |

Detail Record Layout

|  |  |  |
| --- | --- | --- |
| Data Element | Description | Valid Values |
| Record Type | X(02) | ‘DT’ |
| Action Code | X(02) | 01 – Add |
| Benefit Type (Program Code/Type) | 9(03) | 2 byte program code concatenated with 1 byte program type code. Numeric with leading zeroes. Values: 021, 022, 023, 044, 045, 071, 072, 073, 032, 033, 101, 061, 201, 501, 502, 503, 000, 888, & 999. |
| Credit/Debit indicator | X(02) | CR – credit  DB – debit |
| Client ID | 9(09) | HOH Identifier. Numeric with leading zeroes. |
| Benefit Amount | 9(06) v99 | Benefit amount being issued. Numeric with leading zeroes. |
| Available Date | 9(08) | CCYYMMDD |
| Benefit Month | 9(08) | Month of benefit payment – Format CCYYMMDD |
| Authorization Number | 9(09) | CARES Issuance Number |
| DO Number | 9(03) | District Office that is responsible for the case. Numeric with leading zeroes. |
| Filler | X(28) | Spaces |
| Error Code | 9(04) | EBT Vendor Internal use |
| Response Code | X(04) | ‘0000’ |

Trailer Record Layout

|  |  |  |
| --- | --- | --- |
| Data Element | Description | Valid Values |
| Record Type | X(02) | ‘TR’ |
| Transaction Type | X(08) | Must match header |
| Date | 9(08) | Must match header |
| Time | 9(08) | Must match header |
| Control Number | 9(06) | Must match header |
| Credit Count | 9(06) | Total number of credit recs |
| Debit Count | 9(06) | Total number of debit recs |
| Credit Amount | 9(09) v99 | Total amount of credits |
| Debit Amount | 9(09) v99 | Total amount of debits |
| Total detail records | 9(06) | Total detail records |
| Filler | X(10) | Spaces |
| Error Code | 9(04) | EBT Vendor Internal use |
| Response Code | X(04) | ‘0000’ |

1. Activity File Layout received from EBT Vendor

Header Record Layout

|  |  |  |
| --- | --- | --- |
| Data Element | Description | Valid Values |
| Record Type | X(02) | ‘HD’ |
| Transaction Type | X(08) | MDACTVTY |
| Date | 9(08) | Day the file was created. Format CCYYMMDD |
| Time | 9(08) | Time the file was created. Format HHMMSSSS |
| Control Number | 9(06) | Starts with one. Increased by 1 every execution. Ensures we don’t process files out of order and we don’t process duplicate files. Numeric with leading zeroes. |
| Filler | X(118) | Spaces |

Detail Record Layout

|  |  |  |
| --- | --- | --- |
| Data Element | Description | Valid Values |
| Record Type | X(02) | ‘DT’ |
| Client ID | X(09) | HOH |
| Card Number | X(16) | Numeric |
| Primary/Alternate Indicator | X(02) | ‘00’ – ‘99’ |
| Transaction Type | X(03) | Numeric. Indicates what type of record this is. (i.e. 304-Cash Withdrawal). Values: 101, 102, ‘103’ ‘105’ ‘106’ ‘201’ ‘202’ ‘203’ ‘206’ ‘207’ ‘301’ ‘302’ ‘303’ ‘304’ ‘305’ ‘306’ ‘307’ ‘310’ ‘411’ ‘412’ ‘182’ ‘183’ ‘193’ ‘185’ ‘195’ ‘186’ ‘196’ ‘282’ ‘283’ ‘296’ ‘297’ ‘381’ ‘382’ ‘383’ ‘393’ ‘394’ ‘395’ ‘396’ ‘397’ ‘380’ ‘481’ ‘491’ ‘482’ ‘492’. |
| Transaction Log Date | X(08) | Day the transaction was executed. Format CCYYMMDD |
| Transaction Log Time | X(08) | Time the transaction was executed. Format HHMMSSSS |
| Transaction Response Code | X(02) | Numeric. (i.e. ‘00’ – No Errors.) |
| Reversal Reason Code | X(02) | Alphanumeric. Valid values are digits 1-9 and spaces. |
| Benefit Type | X(03) | 2 byte program code concatenated with 1 byte program type code. Numeric with leading zeroes. Values: 021, 022, 023, 044, 045, 071, 072, 073, 032, 033, 101, 061, 201, 501, 502, 503, 000, 888, &999. |
| Debit/Credit Indicator | X(02) | ‘DB’ or ‘CR’ |
| Requested Amount | X(07) | Numeric with leading zeroes. |
| Completed Amount | X(07) | Numeric with leading zeroes. |
| Cash Back Amount | X(07) | Numeric with leading zeroes. |
| Account Balance | X(07) | Numeric with leading zeroes. |
| District Office Code | X(03) | District Office that is responsible for the case. Numeric with leading zeroes. |
| FNS Number | X(07) | Alphanumeric. Currently contains all numerics or spaces. |
| POS ATM Indicator | X(15) | Alphanumeric. |
| Authorization Number | X(09) | CARES Issuance Number. Numeric with leading zeroes. |
| Original Date | X(08) | CCYYMMDD |
| Business Date | X(08) | CCYYMMDD (Necessary due to cutoff times.) |
| Card Entry | X(01) | Valid Values (S-swiped and K-keyed) |
| Filler | X(14) | Spaces |

Trailer Record Layout

|  |  |  |
| --- | --- | --- |
| Data Element | Description | Valid Values |
| Record Type | X(02) | TR |
| Transaction Type | X(08) | Must match header |
| Date | 9(08) | Must match header |
| Time | 9(08) | Must match header |
| Control Number | 9(06) | Must match header |
| Total detail records | 9(06) | Total detail records |
| Filler | X(112) | Total detail records |

Summary Trailer Record Layout

|  |  |  |
| --- | --- | --- |
| Data Element | Description | Valid Values |
| Record Type | X(02) | TS (19 TS records per file) |
| Benefit Type | X(03) | 2 byte program code concatenated with 1 byte program type code. Numeric with leading zeroes. Values: 021, 022, 023, 044, 045, 071, 072, 073, 032, 033, 101, 061, 201, 501, 502, 503, 000, 888, & 999. |
| Filler | X(01) | Spaces |
| Beginning Balance Sign Byte | X(01) | “+” or “-“. Sign of the following field. |
| Beginning Balance Amount | X(12) | Numeric with leading zeroes. |
| Filler | X(01) | Spaces |
| Ending Balance Sign Byte | X(01) | “+” or “-“. Sign of the following field. |
| Ending Balance Amount | X(12) | Numeric with leading zeroes. |
| Filler | X(01) | Spaces |
| Total All Authorizations Sign Byte | X(01) | “+” or “-“. Sign of the following field. |
| Total All Authorizations Amount | X(12) | Numeric with leading zeroes. |
| Filler | X(01) | Spaces |
| Total Cancellations Sign Byte | X(01) | “+” or “-“. Sign of the following field. |
| Total Cancellations Amount | X(12) | Numeric with leading zeroes. |
| Filler | X(01) | Spaces |
| Total Batch Authorization Sign Byte | X(01) | “+” or “-“. Sign of the following field. |
| Total Batch Authorizations | X(12) | Numeric with leading zeroes. |
| Filler | X(75) | Spaces |

1. Inactivity File Layout received from EBT Vendor

Header Record Layout

|  |  |  |
| --- | --- | --- |
| Data Element | Description | Valid Values |
| Record Type | X(02) | ‘HD’ |
| Transaction Type | X(08) | ‘MDINACTV’ |
| Date | 9(08) | Day the file was created. Format CCYYMMDD |
| Time | 9(08) | Time the file was created. Format HHMMSSSS |
| Control Number | 9(06) | Starts with a one. Increased by 1 every execution. Ensures we don’t process files out of order and we don’t process duplicate files. Numeric with leading zeroes. |
| Filler | X(28) | Spaces |

Detail Record Layout

|  |  |  |
| --- | --- | --- |
| Data Element | Description | Valid Values |
| Record Type | X(02) | ‘DT’ |
| Transaction Type | X(01) | W 30 days without use  D 60 days without use  E 90 days without use (Expunged) |
| Client ID | X(09) | Head of Household (HOH) IRN. Numeric with leading zeroes. |
| District Office Number | X(03) | District Office that is responsible for the case. Numeric with leading zeroes. |
| Program Type | X(01) | ‘1’ = FS  ‘2’ = AF |
| Last Debit Date | X(08) | Format CCYYMMDD |
| Last Benefit Deposit Date | X(08) | Format CCYYMMDD |
| Account Balance | 9(07) | Numeric with leading zeroes. |
| Expunge Date | X(08) | Format CCYYMMDD |
| Inactivity Date | X(08) | Format CCYYMMDD |
| Filler | X(05) | Spaces |

Trailer Record Layout

|  |  |  |
| --- | --- | --- |
| Data Element | Description | Valid Values |
| Record Type | X(02) | TR |
| Transaction Type | X(08) | Must match header |
| Date | 9(08) | Must match header |
| Time | 9(08) | Must match header |
| Control Number | 9(06) | Must match header |
| Total detail records | 9(06) | Total detail records |
| Filler | X(22) | Spaces |